



# Music Education Assistance Project, Inc.

c/o AFM Local 99  
325 NE 20th Ave.  
Portland, OR 97232

## 2009 Performance and Project Grant Program

**The Music Education Assistance Project's (MEAP) mission includes five important objectives, to which ends MEAP provides support of public school music in the following ways:**

1. To provide funding of individual music instruction;
2. To organize programs of live educational music performance/clinics, master classes and other forms of musical education for music students;
3. To purchase, collect and repair musical instruments for use in schools;
4. To organize programs and events to increase public awareness of the importance of music education;
5. To raise funds in support of these goals.

The Board of Directors abides by these guidelines in all of its endeavors on behalf of music students to enhance their exposure to and improve their participation in the world of music.

### A. APPLICATION INSTRUCTIONS:

1. Grant applications are considered in February of each year. Application forms must be completed and returned to MEAP at the address above by March 13th for projects proposed for this school year.
2. Please submit eight (8) copies of the completed application and any attachments required to describe the project.
3. Notification will usually be made within 2 weeks after the MEAP board meets in March.

### B. ELIGIBILITY

1. Applications will be considered only if the project takes place within Local 99 jurisdiction comprising the counties of Clackamas, Clatsop, Columbia, Gilliam, Hood River, Lincoln, Linn, Marion, Multnomah, Polk, Sherman, Tillamook, Wasco, Washington, Wheeler, Yamhill in Oregon and the counties of Clark, Cowlitz, Klickitat, Lewis, Skamania, Wahkiakum, and Pacific County west of Highway 101, in Washington.

### 2. Schools:

Elementary, middle and secondary public school project proposals are eligible for grant support consideration provided that (1) the project application has been approved by the school's appropriate teacher/educator; and (2) the project proposal is outside of the school's normal curriculum or extra curriculum. Projects that are a part of normal curriculum or extra curriculum will not be eligible.

Institutions of higher education are ineligible for support from MEAP.

### 3. Presenters must be Local 99 AFM member(s).

### C. GENERAL CRITERIA

1. All musicians and/or musical organizations should have the following general qualities of professionalism:
  - a. A record of offering quality performance/clinics and/or educational workshops.
  - b. The ability to build rapport with an audience or participants.
2. Higher priority will be given to projects and proposals -
  - that meet the goals of MEAP (see above);
  - that demonstrate administrative competency, in-depth planning and quality programming;
  - for which there is demonstrated community support and need;
  - that are produced in cooperation with other organizations;
  - for which no admission is to be charged.
3. The following are not eligible for funding:
  - Tuition
  - Scholarships
  - Projects that have already concluded
  - Replacement of funds normally budgeted for a project
  - Any project that may be deemed by the MEAP Board of Directors to be outside of MEAP's goals

# APPLICATION

to be completed by member and approved by educator

## 1. Applicant Information:

Local 99 member name: \_\_\_\_\_

On a separate page, provide a brief history of your organization or group.

School or district for which project is proposed: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

Name of school or district contact person: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

Date(s) of project: \_\_\_\_\_

## 2. Project Summary

Project Title or Name: \_\_\_\_\_

Describe proposed project. Be specific. (Attach separate page if necessary.)

Who will this project serve?

In what way(s) does this proposal meet the goals of MEAP?

What specific plans do you have for promoting attendance at this event?

If this grant is approved, how will MEAP be recognized in your publicity?

**3. Budget Summary (Be specific)**

**Estimated expenses for the proposed project:**

- A. Total educational performance payment, if applicable, based on Local 99 scale:  
(include separate worksheet showing computations) \_\_\_\_\_
- B. Total Master Class fee(s), if applicable:  
(include separate worksheet showing computations) \_\_\_\_\_
- C. Reimbursements for educational materials:  
(itemize, using separate sheet if necessary) \_\_\_\_\_
- D. Reimbursements for other expenditures:  
(itemize, using separate sheet if necessary) \_\_\_\_\_

**Revenue sources other than MEAP (e.g., grants, donations, etc. - be specific)**

**What in-kind services are expected?**

**Total grant amount requested:** \_\_\_\_\_

**Payable to:** \_\_\_\_\_

**4. Certification:**

I hereby certify that the presentations made in this application, including any attachments, are true and correct.

\_\_\_\_\_  
Signature of member

\_\_\_\_\_  
Print name

\_\_\_\_\_  
Date

I affirm my desire that the proposal herein described be presented to the school's or district's students

\_\_\_\_\_  
Signature of authorized school or district representative

\_\_\_\_\_  
Print name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**NOTE: Payment for approved projects will be made upon completion of the project.**